



AAR-201

TECHNICAL INSTRUCTOR

About Us:

AAR Corp. (NYSE: AIR) is a global aerospace and defense aftermarket solutions company that employs more than 6,000 people across over 60 sites in over 20 countries. Headquartered in the Chicago, Illinois area, AAR supports commercial and government customers in more than 100 countries through four operating segments: Parts Supply, Integrated Solutions, Repair and Engineering and Expeditionary Services.

AAR's purpose is to empower people to build innovative aerospace solutions today so you can safely reach your destination tomorrow. The company's mission is to go above and beyond to provide value-driven aerospace aftermarket solutions to meet the evolving needs of our customers worldwide. AAR constantly searches for the right thing to do for its customers, employees, partners and for society.

Description:

The technical instructor will work closely with the Quality Assurance Director to develop, plan, and deliver training to all employees and contractors. The trainer's primary responsibility is to ensure that all training plans comply with applicable laws, regulations, and organizational policies and procedures. Additionally, the trainer will be responsible for ensuring that all training is completed within the established deadlines.

What you will be responsible for:

- Plan, coordinate, and deliver all training sessions to employees and contractors. Create new training courses and update existing documents to align with company policies, customer requirements, and regulatory standards (e.g. MPM, TC, Airworthiness agreements).
- Creation and management of local CBT modules
- Continuously adapt and validate training content to ensure ongoing compliance with aviation, production, and health and safety regulations. Keep personnel technical and regulatory qualifications up to date)
- Maintain the training monitoring system and related files to ensure accurate records at all times (initial qualification, update, additional training, clients, etc.)
- Maintain a comprehensive list of employee training requirements by collaborating with the Quality Assurance and Human Resources departments.
- Work with project supervisors on specific initiatives, such as the On-the-Job Training or other projects.
- Prepare scheduled reports on training KPIs (Key Performance Indicators) and track the completion of training, including "push" training from customers.

- Participate in various meetings relating to QA/ SMS/Training
- Actively participate in the Safety Management System (SMS), including reporting safety hazards and incidents encountered in daily operations; understand and promote the company safety policy
- Promote and actively engage in continuous improvement activities & incentives and as required and work with Continuous Improvement Specialist to support implementation of required changes

Perform other duties as assigned

What you will need to be successful in this role:

- Relevant diploma or degree
- Minimum 3 years experience in a similar role
- Knowledge of laws and regulations related to occupational health and safety
- Good knowledge of the risks and dangers inherent in the workplace
- Strong MS Office suite software (including Excel, Word, Power point)
- Certified Joint Health & Safety Part 1 & 2 considered an asset

The rewards of your career at AAR go far beyond just your salary:

- Competitive salary and bonus package
- Comprehensive benefits package including medical, dental, and vision coverage.
- RRSP with company match
- Generous paid time off program
- Professional development and career advancement opportunities

Physical Demands/Work Environment:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Office environment with regular visits to the hangar floor and training on the hangar floor
- Desk work using a computer
- Ability to safely lift up to 25lbs
- No shift work
- Periodic overtime may be required
- Local travel may be required

AAR provides accommodation in accordance with applicable laws through all stages of the hiring process. If you require accommodation for any part of the application and/or hiring process, please advise Human Resources.

Qualified applicants may email their resume to windsorrecruiting@aarcorp.com. **Please quote file # AAR-201.** Please submit your resume in MS Word or PDF format no later than **September 24, 2025**.

Although all applications are appreciated, only those candidates selected for an interview will be contacted.

AAR is committed to building a diverse and inclusive workforce. We encourage applications from people of all races, ethnic origins, religions, abilities, sexual orientations, gender identities, or expressions. We are dedicated to the health and safety of our people, our customers, and the communities where we live and work.