

Channel Islands Aircraft Registry
GAR Part 145 Option 1 – Supplement for AAR Aircraft Services – Lake Charles

AAR Aircraft Services
Policy & Procedures Supplement

AAR Aircraft Services Inc.
dba AAR Aircraft Services Lake Charles
1945 Merganser Street
Lake Charles, LA 70615

FAA PART 145 Maintenance Organisation
Approval No: FAA 3LZR235N

Date of Supplement:
Sept. 02, 2014

CIAR Maintenance Organisation Approval Validation Number.:
2-REG.145.17

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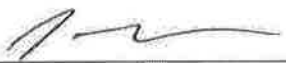
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1. List of effective pages

Supplement Page	Supplement Issue	Supplement Revision	Supplement Issue/Revision Date
1	1	0	
2	1	0	
3	1	0	
4	1	0	
5	1	0	
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7	1	0	
8	1	0	
9	1	0	

Name of Accountable Manager: Jonathan Lerch

Signature of Accountable Manager: 

Date: Sept. 02, 2014

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2. General

This supplement is provided to meet the requirements of the Guernsey Aviation Requirements (GAR) Part 145 Option 1 Maintenance Organisation approval validation issued by the Channel Islands Aircraft Registry (CIAR).

The Option 1 Maintenance Organisation approval validation is based on a valid FAA approval, references FAA 3LZR235N and supplements the approved AAR Aircraft Services, Lake Charles Repair Station Quality Manual (RSQM)(dated 21 April 2014, revision I). This maintenance organisation will perform and certify maintenance on 2- registered aircraft in accordance with the procedures defined in the approved RSM together with this supplement.

When maintenance is performed and certified in accordance with the referenced RSQM and this supplement, it is accepted this meets the requirements of GAR Part 145 subpart A and C and the relevant requirements of GAR Part 43.

3. Scope

This supplement stipulates the conditions under which AAR Aircraft Services, Lake Charles undertakes maintenance of 2-registered aircraft.

4. Standards

The standards and procedures used are based on the FAA approval together with this supplement.

5. Maintenance Organisation Exposition (MOE)/Repair Station Manual (RSM)

A copy of AAR Aircraft Services, Lake Charles approved RSQM together with this supplement are supplied to the CIAR in the English language to demonstrate compliance with GAR 145.9(a).

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6. Changes to the approved maintenance organisation

AAR Aircraft Services, Lake Charles shall apply to the CIAR for acceptance by the Director of Civil Aviation any change listed in GAR 145.55(d).

The responsible person for notifying the CIAR within the approved maintenance organisation is Jonathon Lerch.

The procedures for amendments are specified in the RSQM Section 1 F.

7. Duration of Approval

The CIAR approval is valid for 24 months from date of issue provided FAA approval references FAA 3LZR235N, issued by the Federal Aviation Administration remains in force. A survey will be carried out every 24 months to ensure compliance.

Should the CIAR approval be revoked, or suspended by the CIAR the approval certificate will be returned.

8. Notification of ceasing maintenance

Should AAR Aircraft Services, Lake Charles cease to offer maintenance services on 2-registered aircraft it will notify the CIAR in writing within 30 days of the date of cessation and request revocation of the maintenance approval validation.

9. Renewal of approval

AAR Aircraft Services, Lake Charles shall make an application to CIAR for the renewal of the maintenance organisation approval validation not less than 30 days before the approval expires.

10. Safety Management Systems

[This is optional for Option 1 organisations]

AAR Aircraft Services, Lake Charles has not established a safety management system that meets the standards of GAR Part 145, Subpart B.

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11. Continued Compliance

One complete and current copy of AAR Aircraft Services, Lake Charles RSQM and this supplement is located at each work location and is available to personnel who require the documents to carry out their duties.

12. Repairs

AAR Aircraft Services, Lake Charles will only carry out repairs on 2-registered aircraft that have been approved in accordance with the requirements of GAR Part 21 Subpart M.

13. Modifications

AAR Aircraft Services, Lake Charles will only install modifications on 2-registered that have been approved in accordance with GAR Part 21 Subpart C.

14. Release to Service Certificates

AAR Aircraft Services, Lake Charles will only issue a Certificate of Release to a 2-registered aircraft whose type and model is listed on the schedule of approval of the CIAR Maintenance Organisation approval validation in accordance with GAR 43 Subpart C, using the CIAR approval validation number 2-REG.145.17 and the form as reproduced in Appendix A .

All components fitted or installed 2-registered aircraft by AAR Aircraft Services, Lake Charles will be supported by a suitable serviceable release certificate in accordance with GAR 21 Subpart K.

15. Mandatory Occurrence reporting

AAR Aircraft Services, Lake Charles has established a Mandatory Occurrence Reporting system in compliance with GAR 13 reference RSQM Section III item 30 and will report to the operator, type certificate holder and CIAR any condition affecting the safety of aircraft it is maintaining.

16. Duplicate Inspections

The requirements for Duplicate or Required Inspection Items as detailed in GAR 43 Subpart C shall be complied with - see RSQM reference section III item 13.

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17. Initial and Continuation Training

AAR Aircraft Services, Lake Charles will ensure certifying staff receive initial and continuation training in each 24 month period to ensure they have up to date knowledge of the relevant technical and organisation procedures including the contents of this supplement.

18. Continued Validity

Continued validity of the approval is dependent upon:

- AAR Aircraft Services, Lake Charles remaining in compliance with FAA Part 145, GAR Part 145 and this supplement.
- CIAR being granted access to the organisation at mutually agreed times.
- The approval certificate not being surrendered or revoked.

19. Communications with CIAR

The responsible person for communicating with CIAR within the approved maintenance organisation is John Bannon, Vice President – Quality (337) 497-5040.

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